1. **BERKSHIRE**
   1. The Association shall be called **Berkshire Netball** (**BN**)

1. **AFFILIATION**
   1. **BN** shall affiliate to **England Netball** (**EN**) and to **Netball South** (**NS**).

1. **OBJECTIVES**
   1. **BN** is established to:
   * Co-operate with **EN** and with **NS** to promote and encourage the game of netball.
   * Plan and help in the growth of Netball within the geographical area and its jurisdiction.
   * Organise such events as the Members desire.
   * Adopt the rules and regulations laid down by **EN**.
   * Keep a watching brief on netball facilities within the county.
   * Employ the funds of **BN** as shall be deemed to be in the best interests of its Members.

1. **MEMBERSHIP**
   1. The Members of **BN** shall consist of:
   * Registered participants who affiliate to **EN,** **NS** and **BN** either independently or via a club playing in a league in Berkshire.
   * Schools which affiliate to **EN**, **NS** and **BN**.

1. **MEMBERSHIP FEES**
   1. Members shall pay an annual subscription towards the expenses of **BN**. The scale and rate shall be fixed and agreed annually by **Berkshire Netball Management Board** (**BNMB**) and approved at the **Annual General Meeting (AGM).**

* 1. Membership fees shall be due on 1 September. These fees must be paid before participating in any **EN**, **NS** and **BN** activity.

1. **BERKSHIRE NETBALL MANAGEMENT BOARD** 
   1. The **BNMB** shall comprise:
   * President (Honorary)
   * Chairperson
   * Secretary
   * Treasurer
   * Coaching Officer
   * Umpiring Officer
   * Development Officer
   * Publicity Officer
   * Competitions Officer
   * Events Officer

The President to be invited bi-annually by the **BNMB**, all other positions shall be elected annually by the Members of **BN**.

* 1. **BNMB** may co-opt up to 2 individuals to carry out specific duties.
  2. Elected Members must be affiliated participants of **EN**, **NS** and **BN**.
  3. No more than two people from any one club shall hold a position on the **BNMB** unless insufficient volunteers are available.
  4. One Board member must have responsibility for Welfare and Duty of Care matters.
  5. The **BNMB** may fill by co-option any vacancy that occurs during the year.
  6. Members of the **BNMB** will have one vote. In the event of a tie in votes cast on any item of business the Chair shall have a casting vote.

1. **ROLE OF BERKSHIRE NETBALL MANAGEMENT BOARD.**
   1. The principle role is to plan, support and co-ordinate the development of netball within the County, in a way that meets the requirements of regional plans and strategies determined by **NS** whilst engaging with the Leagues to formulate and implement plans responding to the specific needs of the game within leagues in Berkshire.
   2. The **BNMB** with the approval of its Members at an **AGM** will support external partnerships e.g. **Berkshire Sport (BS**) specific to netball.

* 1. The **BNMB** shall submit to the **AGM** an Annual Report with independently examined accounts on all activities held by **BN**.
  2. The **BNMB** may establish any number of technical support groups and determine their membership and terms of reference.

1. **ANNUAL GENERAL MEETING**
   1. An **Annual General Meeting** shall be held at the end of the season on a date to be determined by **BNMB**.
   2. The date of the **AGM** shall be fixed and circulated to each affiliated League and School in Berkshire and forwarded to its Members **not less than six weeks prior** to the date of such meeting. An Agenda and details of all motions to be considered shall be similarly circulated **not less than 21 days prior** to the meeting.
   3. Nominations for the election of Officers shall be proposed by one Member and seconded by another. Such nominations should be submitted to the Secretary no later than one week prior to the AGM.
   4. Any proposed resolution shall be proposed by one Member and seconded by another and submitted in writing to the secretary no later than 28 days before the date of the General Meeting.

* 1. Business to be transacted:
* To adopt the minutes of the previous **AGM** and any subsequent Extraordinary General Meeting **(EGM**)
* To receive Reports and Accounts
* To approve the appointment of the auditor
* To approve Membership fees
* To elect officers by simple majority vote
* To consider any proposed Resolution which has been circulated with the Notice of AGM and submitted in accordance with this Constitution
* To consider any other subjects to be discussed which have been circulated with the Notice of AGM and submitted in accordance with this Constitution

1. **EXTRAORDINARY GENERAL MEETING**
   1. An **Extraordinary General Meeting** shall be convened at any time on 21 days’ notice:

* By order of the **BNMB**; or
* Upon the written request of 20 Members from at least 5 clubs and/or schools affiliated to **BN**. Each request shall state the purpose for which a Meeting is required and shall set out any Resolution which it is desired to propose.
  1. Such Resolutions shall be proposed by one Member and seconded by another.

1. **VOTING AT GENERAL MEETINGS**
   1. Persons eligible to vote shall be the Members of **BN**.
   2. 18 voting Members shall form a quorum.
   3. No person shall have more than one vote.
   4. No voting by proxy shall be permitted.
   5. Voting for the election of officers shall be by a simple majority.
   6. In the event of a tie in votes cast on any item of business the Chair shall have a casting vote.
   7. Resolutions shall be carried by two-thirds of the voting majority.
2. **AMENDMENTS TO THE CONSTITUTION**
   1. The Constitution may only be altered at an **AGM** or **EGM**.
   2. Proposals to alter the Constitution at an **AGM** shall be submitted in writing to the **BN** secretary no less than 28 days prior to the Meeting by either the **BNMB** or proposed by one Member and seconded by another.
3. **INDEMNITY**
   1. Any Officer or Member of the **BNMB** and/or its sub-committees shall be indemnified by **BN** against all costs and losses which they may incur or sustain in relation to the execution of the duties of their office, or by reason of any duty performed for or with the authority of the **BNMB**.
4. **RACIAL AND EQUAL OPPORTUNITIES POLICY**
   1. No participant, volunteer, job applicant or employee will receive less favourable treatment on the grounds of gender, marital status, social class, colour, race, ethnic origin, religious belief or disability, or will be disadvantaged by conditions or requirements which are not relevant to performance.
5. **DISCIPLINARY PROCEEDINGS**
   1. **BN** shall follow the principles and processes set out in the current **EN** Code of Conduct and Disciplinary Procedures Manual.
6. **ARBITRATION AND MATTERS NOT PROVIDED FOR**
   1. If any dispute shall arise on the interpretation of this Constitution or the need arises to deal with any matter not provided in this Constitution, reference shall be made to the **BN** secretary who shall refer the issue to the **BNMB** whose decision shall be binding on all parties.
   2. All funds or other property of **BN** shall not be refunded or distributed to individual Members of **BN** but shall be applied towards the furtherance of **BN** objectives**.**
   3. Payments to individuals other than petty cash expenses shall be sanctioned by the BNMB.
7. **DISSOLUTION**
   1. In the event of dissolution, any assets remaining, after settlement of all debts and liabilities, shall be dealt with in a manner determined by resolution of a General Meeting. Such assets are to be used to promote the objectives of **BN** or of some organisation(s) with kindred aims.
   2. If at the time of dissolution, **BN’s** liabilities exceed its assets the General Meeting shall decide how these should be settled.
   3. No **BNMB** member may obtain an asset from Berkshire in the event of dissolution.

All Members shall be bound by this Constitution and any other rulings of **BNMB** and by the current rules of the game.